

Rule for Constitution, Training and Management of Varsity Teams, National Dong Hwa University

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Chapter I. Constitution of Varsity Teams

Article 1. To promote this school's sports liking atmosphere and team spirit, we hereby stipulate Rule for Constitution, Training and Management of Varsity Teams, National Dong Hwa University (hereinafter referred to as this rule).

Article 2. The number and item of school sports teams (hereinafter referred to as varsity teams) that would be constituted are decided by the Athletic Advisory Committee and then submitted to President for approval.

Article 3. Varsity team players are to be recruited in the following ways:

1. Open Group:

(1). Students who are admitted by virtue of excelling in one sports item that will be developed with priority in Dong Hwa University.

(2). Student of Department of Physical Education and Kinesiology.

2. General Group:

Students other than those defined in open group could organize or sign in sports teams of general group as per this rule.

Article 4. Varsity teams should engage in the following sports competition on behalf of Dong Hwa University:

1. Sports competition held, organized by Chinese Taipei University Sports Federation

(CTUSF).

2. Sports competition held by Ministry of Education (MOE).

3. Sports competitions for selecting national players held by national sports associations under Republic of China Sports Federation (ROCSF).

Chapter II. Learning & Life Management of Varsity Teams

Article 5. Set up dossier that contains varsity team students' academic subjects and specialized sports items for reference in counseling and tutelage. Pay attention to their study, counsel and guide for their living and career prospect, which team coach could solicit relative divisions for assistance.

Article 6. Students excellent in sports who are admitted in Dong Hwa through MOE's project "Regulation of Counseling High School Students Excellent in Sports to Seek Admission to Higher Education" should be enlisted into the varsity teams commensurate with their sports specialty and elect relative sports courses as per course selection norms. He or she who fails to sign up for sports competition at varied levels would be reported to school by coach for disciplining.

Article 7. Varsity team players should obey coach's instruction and abide by team's discipline, or their qualification would be cancelled.

1. If a team player violates school regulations and sports ethics during learning in school, the case will be submitted to Athletic Advisory Committee for discussion and ruling.
2. Varsity team cannot sign up extramural competition until obtain Physical Education Center's permission.

3. Ask for leave before going to engage in extramural sports competition on behalf of Dong Hwa University.

Article 8. If a player wins a prize in a competition, he or she should inform initiatively the person in charge of Physical Education Center and provide relative photos for press release. After competition ends, team leader should send a written report on the process and results of the match to Physical Education Center and summon team players to review gains and losses to hone skill and technique.

Chapter III. Certificate of Varsity Teams

Article 9. Varsity players could apply for swim pass with their varsity team ID 's for using swimming pool and adjunctive facilities subject to not obstructing concurrent physical education classes and other

trainings .Entry/pass prices for members of Dong Hwa's varsity teams are 50% discount on those of Dong Hwa students. However, prices for members of swimming varsity team and iron-man varsity team remain free.

1. After ascertaining the fact that someone's varsity team ID is lent to someone else for use, the ID will be forfeited and the varsity team player will be banished from his or her team.
2. A varsity team player's ID is valid for one academic year. If he or she drops out halfway, the coach should take the initiative to inform immediately the person in charge of Physical Education Center to nullify the ID.

Chapter IV. Engagement & Duty of Coach

Article 10. The selection of coach of each varsity team is decided by Athletic Advisory Committee and approved by President for appointment.

Article 11. Dong Hwa coach instruction fee is NT\$ 5000 per month that is to remunerate coach's service as per training log- 3 days training per week in principle.

Article 12. The duty of Dong Hwa's varsity team coach consists of not only giving instruction during training but also the following precepts:

1. Coach should appear all the time during competition, not involve in other business in order to look out for player's safety and perform coach's obligation dutifully.
2. Coach who fails to meet the contracted duty during hiring period time will be dismissed after resolution made by Athletic Counsel Committee.
3. Each varsity team should draft yearly training program in October whose contents include player's basic information, number of players, training time and venue, scheduled sports events etc. and hand it in to Physical Education Center for record keeping.
4. Hand in monthly training log to Physical Education Center before the 10th next month for the application of coach fee.

Chapter V. Application for Varsity Team

Article 13. Application for a new varsity team must meet at least 2 requirements as below, passed by Physical

Education Counselling Committee and submit the case to president for approval:

1. Must be one of sports events in Asian Games or Olympics.
2. Eligible after having won 1st ~ 3rd prize in national competitions whose number of players – individual competition or team competition, must be 8 persons in minimum.
3. Eligible after having won 4th ~ 6th prize in two consecutive years in national competitions.

Chapter VI. Report & Application of Expense

Article 14. Principle of budget proposal and disbursement:

1. Based on approved yearly budget for sports competitions, Physical Education Center further allocates appropriately budget thereof to each varsity team.
2. In national competitions (outside Hualien) varsity teams could report their match expenses in a formatted statement, meal expense is NT\$350 per person per diem, lodging fee NT\$500 per person per diem. If a competition is held inside Hualien county, which only varsity teams of general group are encouraged to sign in, corresponding registration fee can be reimbursed as per Dong Hwa's stipulation. (once per team per each item)
3. Travelling expenses of team players are disbursed as per tariff of Chu-Kuang Express, Taiwan Railways Administration and local public transportation service. Please annotate origin-destination and date.
4. Engaging in extramural sports competition entails buying insurance—only insurance in National Universiade Sport Game, University Association Tournament will be borne by Physical Education Center.
5. Registration fee with receipt.
6. Sports attire, ball, and equipment expenses are included in each team's yearly budget.
7. Travelling expenses of coach who leads the team to competition reports their outlays under Physical Education Center's yearly varsity team budget as per "Domestic Travel Expenses Reimbursement Guideline" & "Domestic Business Travel Guideline for National Dong Hwa

University Faculty”. ---applied only to coaches whom Physical Education Center engages.

VII. Rewards for Students Excellent in Sports Competition

Article 15. In order to encourage Dong Hwa’s students with sports flair to engage in training and competition actively, to win laurels for school, we hereby stipulate relative articles in this chapter according to Dong Hwa’s Student Rewards & Punishments Regulation.

Article 16. Applicants for rewards are those Dong Hwa students engaged in nation-wide sports competition (such as intercollegiate athletic meets, tournaments or championship contests held by MOE or national sports associations under ROCSF—Republic of China Sports Federation).

Article 17. Sources of funding: Physical Education Center’s yearly varsity team budget

Article 18. Standard of rewards is as below:

1. Individual competition (if participants are less than 8 persons, rewards are reduced to 50% and accorded only to those persons whose standing is ahead of 1/2 competitors):

Open group:

- (1). Champion: one Excellence Merit Citation and be granted scholarship NT\$10000.
- (2). First runner-up (silver medal): two Merit Citations and be granted scholarship NT\$8000.
- (3). Second runner-up (bronze medal): one Merit Citation and be granted scholarship NT\$6000.
- (4). the fourth place: two commendations and be granted scholarship NT\$5000.
- (5) the fifth place: one commendation and be granted scholarship NT\$4000.
- (6) the sixth place: one commendation and be granted scholarship NT\$3000.

General group:

- (1). Champion: one Excellence Merit Citation and be granted scholarship NT\$8000.
- (2). First runner-up (silver medal): two Merit Citations and be granted scholarship NT\$5000.
- (3). Second runner-up (bronze medal): one Merit Citation and be granted scholarship NT\$4000.
- (4). the fourth place: two commendations and be granted scholarship NT\$3000.
- (5) the fifth place: one commendation and be granted scholarship NT\$2000.
- (6) the sixth place: one commendation and be granted scholarship NT\$1000.

2. Team competition (if participating teams are less than 8 teams, rewards are reduced to 50% and accorded only to those teams whose standing is ahead of 1/2 competitor teams):

1. 1st class of open group:

(1). Champion: one Excellence Merit Citation and be granted scholarship NT\$20000 per team.

(2). First runner-up (silver medal): two Merit Citations and be granted scholarship NT\$18000 per team.

(3). Second runner-up (bronze medal): one Merit Citation and be granted scholarship NT\$15000 per team.

(4). the fourth place: two commendations and be granted scholarship NT\$10000 per team.

(5). the fifth place: one commendation and be granted scholarship NT\$8000 per team.

(6). the sixth place: one commendation and be granted scholarship NT\$6000 per team.

2. General group:

(1). Champion: one Excellence Merit Citation and be granted scholarship NT\$20000 per team.

(2). First runner-up (silver medal): two Merit Citations and be granted scholarship NT\$18000 per team.

(3). Second runner-up (bronze medal): one Merit Citation and be granted scholarship NT\$15000 per team.

(4). the fourth place: two commendations and be granted scholarship NT\$10000 per team.

(5). the fifth place: one commendation and be granted scholarship NT\$8000 per team.

(6). the sixth place: one commendation and be granted scholarship NT\$6000 per team.

Chapter VIII. Prevention & Counsel of Sports Injury

Article 19. Varsity team players should be equipped with all team members' family emergency telephone numbers, emergency number and hospital contact, address, and information of the person in charge.

Article 20. Training facilities, equipments, etc. entail correct usage. Training motions should not be done without protection measure. There should be warm-up before training to reduce the risks of sports injuries.

Article 21. Coach needs to understand training specifics, substantiate himself from time to time with sports knowledge, sports rules and regulations, etc. to facilitate training and restrain players from sports injuries.

Article 22. Team players must obey coach's instruction and abide by competition rules. During training session, one should avoid incidents arising from being over-exhausted and wear necessary protective gears.

Article 23. Coach is there, after evaluating each team player's physique, skill, body and mind condition, to increase incrementally training requirements, and to grasp the whole training situation. Besides learning about each player's health profile from Health Services Section, he should observe diligently each player's physique condition during training session and log it in individual player's training file, including injury time, which body part, what type, treatment process, etc.

Article 24. Coach is obliged to sign up first-aid training course, obtain CPR- cardiopulmonary resuscitation license, and learn varied knowledge and management of sports injuries to provide the best treatment for the injured and to encourage the other team players to sign up likewise.

Chapter IX Evaluation of varsity teams

Article 25. In order to coach and guide varsity teams to develop well, enhance their performance, corresponding evaluation mechanism will be otherwise prescribed.

Chapter X. Execution & Revision

Article 26. This rule is passed by Administration Council, and comes into effect after being approved by President, as is any modification to it.